

Functional Statement, Objectives and Expected Results

Office/Department > OFFICE OF THE CITY COOPERATIVE OFFICER  
Budget Year > 2012 P 1,607,669.00

I. FUNCTIONAL STATEMENT

- 1. To assist in the organization of cooperatives.
- 2. To provide technical and other forms of assistance to existing cooperatives to enhance their viability as an economic enterprise and social organization.
- 3. To assist cooperatives in establishing linkages with government agencies and non-government organizations involved in the promotion and integration of the concept of cooperatives in the livelihood of the people and other community activities.
- 4. To be in the frontline for cooperatives rehabilitation or viability enhancement, particularly during and in the aftermath of man-made calamities and disasters, to aid in their survival and if necessary their subsequent rehabilitation.
- 5. To implement programs for countryside economic empowerment and development.

II. OBJECTIVES

- 1. To foster the creation and growth of cooperatives as a practical vehicle for development.
- 2. To facilitate the delivery of the cooperatives program/services that will ensure the fullest development of their potentials, productivity and self reliance.
- 1. To serve as a channel of the City's services and programs on technology transfer, livelihood and enterprise development.

III. PROGRAMS/PROJECTS/ACTIVITIES

- 1. Promotion of the viability and growth of cooperatives.
- 2. Transfer of livelihood skills/technology and establishment of community -based enterprises.

Code Reference	Program/Activity/Project Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1	2	3	4	5	6	
1	Community organizing >Cooperative Orientation >Pre-Membership Education Seminar	P 100,000.00	Organizations Established	46 Seminars/ Workshops/ Trainings/ Mentoring one on one coaching As / Training needs Analysis	Jan. 2012	Dec. 2012
2	Capability building/Leadership & Productivity Formation >BCCDC/Exe Com meeting (alternate) > Cooperative Operation & Business Management > Human Relations Seminar/Basic Leadership Skills Training > Basic Accounting/Bookkeeping/Credit Management/Auditing System Seminar > COOP-PESOS/CAP-R/MORR >Strategic Assessment & Planning Workshop	P 6,000.00 P 100,000.00	Concerns raised/ addressed & council well informed Capabilities/ Productivity Enhanced	12 meetings  46 Seminars/ Workshops/ Trainings/Mentoring one on one coaching As /Training needs analysis	Jan. 2012  Jan. 2012	Dec. 2012  Dec.2012
3	Entrepreneurship & Enterprise Development Training. Technology & Livelihood Skills Training Business Counseling >Design Clinic & Consultancy >Product Packaging Development/Enhancement	P200,000.00 P300,000.00 P200,000.00	Skills enhanced, Local enterprises established & products developed	9 seminars/ Workshops trainings conducted as per Training needs analysis	Jan.2012	Dec. 2012
4	Conduct of Technical/Vocational Education & Training Courses	P1,500,000.00	TVET Conducted increased number of skilled human resources	150 graduates of the offered TVET	Jan. 2012	Dec.2012
5	Product promotion marketing & networking > PANA-AD Trade Fair > TLDC Trade Fair > Agro-Industrial Fair >OTOP Exhibit & Fair	P 250,000.00	Local Products promoted & marketing linkages established	4 Trade Fairs	As per schedule Set by organizers	As per schedule Set by organizers date scheduled

6	Establishment of Productivity Center	P300,000.00	Product quality improved, packaging developed & production quantity increased.	1 Productivity Center	Year 2012	Year 2012
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Prepared by:

Approved by:

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OIC - City Cooperative Office

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City Mayor