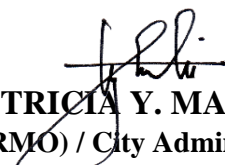


Republic of the Philippines
CITY GOVERNMENT OF BAGO
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **CITY GOVERNMENT OF BAGO, NEGROS OCCIDENTAL** in the CSC website:


TRICIA Y. MATTI
CGDH I (CHRMO) / City Administrator-Designate
Date: July 20, 2023

| No. | Position Title | Plantilla Item No. | Salary/ Job / Pay Grade | Monthly Salary (PhP) | Qualification Standards | | | | | Place of Assignment |
|-----|----------------|--------------------|-------------------------|----------------------|--|------------------------------|--------------------------------|---|----------------------------|-----------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Engineer III | 4 | 19 | 48,789.00 | Bachelor's Degree in Engineering relevant to the job | 8 hours of relevant training | 2 years of relevant experience | RA 1080 (Preferrably Registered Civil Engineer) | | Office of the City Engineer |
| 2 | Engineer III | 23 | 19 | 48,789.00 | Bachelor's Degree in Engineering relevant to the job | 8 hours of relevant training | 2 years of relevant experience | RA 1080 (Preferrably Registered Civil Engineer) | | Office of the City Engineer |
| 3 | Engineer II | 71 | 16 | 37,688.00 | Bachelor's Degree in Engineering relevant to the job | 4 hours of relevant training | 1 year of relevant experience | RA 1080 (Preferrably Registered Civil Engineer) | | Office of the City Engineer |
| 4 | Engineer II | 72 | 16 | 37,688.00 | Bachelor's Degree in Engineering relevant to the job | 4 hours of relevant training | 1 year of relevant experience | RA 1080 (Preferrably Registered Civil Engineer) | | Office of the City Engineer |

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|-----|---------------------------------------|--------------------|-------------------------|----------------------|--|---------------|---------------|---|----------------------------|-----------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 5 | Engineer I | 75 | 12 | 27,707.00 | Bachelor's Degree in Engineering relevant to the job | None required | None required | RA 1080 (Preferrably Registered Civil Engineer) | | Office of the City Engineer |
| 6 | Engineer I | 113 | 12 | 27,707.00 | Bachelor's Degree in Engineering relevant to the job | None required | None required | RA 1080 (Preferrably Registered Civil Engineer) | | Office of the City Engineer |
| 7 | Administrative Aide III (Carpenter I) | 46 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |
| 8 | Administrative Aide III (Carpenter I) | 91 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |
| 9 | Administrative Aide III (Carpenter I) | 94 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |
| 10 | Administrative Aide III (Carpenter I) | 98 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |
| 11 | Administrative Aide III (Carpenter I) | 99 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |

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|-----|---------------------------------------|--------------------|-------------------------|----------------------|----------------------------|---------------|---------------|---|----------------------------|-----------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 12 | Administrative Aide III (Carpenter I) | 101 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |
| 13 | Administrative Aide III (Carpenter I) | 105 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |
| 14 | Administrative Aide III (Carpenter I) | 129 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |
| 15 | Administrative Aide III (Carpenter I) | 130 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |
| 16 | Administrative Aide III (Carpenter I) | 136 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |
| 17 | Administrative Aide III (Carpenter I) | 143 | 3 | 13,944.00 | Elementary School Graduate | None Required | None Required | Carpenter (CSC MC No. 11, s. 1996, as amended by CSC MC 10, s.2013 - Cat. II) | | Office of the City Engineer |

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| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 18 | Dental Aide | 13 | 4 | 15,586.00 | High School Graduate | None required | None required | None required (CSC MC 11, s.1996 - Cat. III as amended by CSC MC 10. s.2013 Cat. III) | | Office of the City Health Officer |
| | -----Nothing follows----- | | | | | | | | | |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the **application letter** and send to the address below not later than **August 11, 2023**.

1. Fully accomplished and Notarized Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Certified True Copy of Performance Rating in the last rating period (if applicable);
3. Proof of Eligibility - report of rating / license / certificate of admission to the Bar / certificate of eligibility / eligibility card (original / authenticated / certified true copy, photocopy, scanned copy, or site/screen capture of the eligibility);
4. Original or Certified True Copies of Transcript of Records & Diploma;
5. Original or Certified True Copies of Certificates of Trainings / Seminars (with 5 years recency except for Division Chief and Executive/Managerial positions), if applicable;
6. Original or Certified True Copies of Certificates of Employment / Service Record, if applicable;
7. Original or Certified True Copies of Appointments, Approved Resignation / other modes of separation, for those with previous Government employment; and
8. Valid NBI Clearance.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. NICHOLAS M. YULO
CITY MAYOR

Address: c/o Office of the City Human Resource Management Officer
2nd Floor, Main City Hall Building
A. Gonzaga St., Bago City, Negros Occidental 6101

Email: bagocityhrmo.rsp@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |

The Office highly encourages all interested and qualified applicants including person with special needs (PVD), members of indigenous communities and those from any Sexual Orientation and Gender Identities (SOGI) to apply as per their qualifications.